



go places now on
**PATHWAYS
AWARUA**




pathwaysawarua.com

Educator User Manual

 Version 2.2 (October 2024)

 pld@pathwaysawarua.com

 www.pathwaysawarua.com



Numeracy



Reading



Listening



Heavy Vehicle



Health & Safety



Writing



Road Code



My Money



My Community

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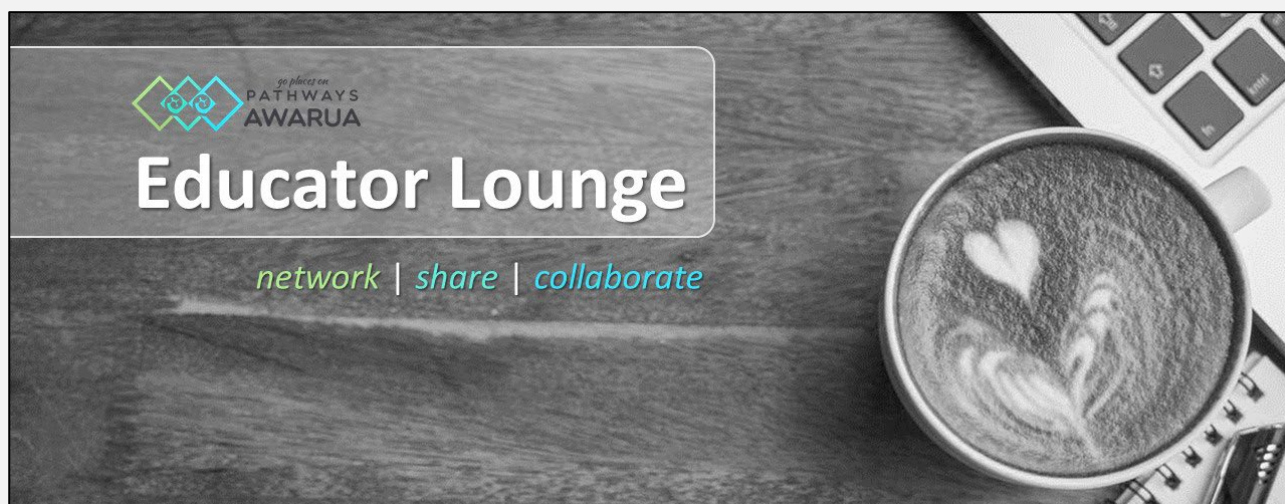
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Your Educator Account Details

Website:	www.pathwaysawarua.com
E-Mail:	
Username:	
Password:	
Join code(s):	



Pathways Awarua Educator Lounge



Join our **Community of Practice** – a casual space to network, share, collaborate and get the latest news around *Pathways Awarua*:



facebook.com/groups/pathwaysawarua

Social Media Channels

Follow us on our social media channels and keep up to date with new developments, competitions and more:



facebook.com/PathwaysAwarua



tiktok.com/@PathwaysAwarua



instagram.com/PathwaysAwarua



twitter.com/PathwaysAwarua



linkedin.com/company/PathwaysAwarua



youtube.com

Introduction

Our name – **Awarua** – describes a pattern which is used in rāranga (Māori weaving). In the learning context Awarua reflects the connections that occur between literacy and numeracy as they ‘weave’ through programmes to increase the quality of learning engagement and skill level.



Developed by the **Tertiary Education Commission (TEC)** and supported by the **Ministry of Education (MoE)**, *Pathways Awarua* is for **adult and young adult learners** wanting to improve their reading, writing and maths skills for work and for life.

It is a **free online, interactive learning platform** designed to strengthen literacy and numeracy skills in contexts that are relevant to New Zealanders.

Over **500 modules** of increasing difficulty are organised in **pathways**.



The complete **module list** is available for download [here](#).



The complete **WordFit word lists** are available for download [here](#).



Learner Pathways

General Learner Pathways

- General Numeracy
- General Reading
- Writing
- Listening
- Number Facts
- WordFit

Applied Learner Pathways

- Road Code
- Heavy Vehicle & Forklift
- Health and Safety
- My Money
- My Community

General Learner Pathways

These pathways focus on learners' literacy and numeracy:

- ▶ Numeracy
- ▶ Writing
- ▶ Number Facts
- ▶ Reading
- ▶ Listening
- ▶ Wordfit (Vocabulary)

Applied Learner Pathways

These deliver specific content, strengthening literacy & numeracy competencies at the same time:

- ▶ Road Code
- ▶ Heavy Vehicle & Forklift
- ▶ My Money
- ▶ Health & Safety
- ▶ My Community

Learners can progress along the pathways **in any sequence, at their own pace**. They are given **multiple attempts** to answer questions correctly and are presented with **hints** if answers are incorrect. Learners receive **immediate feedback** on their responses and can track their progress.

Pathways Awarua helps learners become self-directed in their learning, as it's easy to use, fun and engaging. It gives learners' skills that they can use every day, in contexts that are both familiar and useful.

Updated/New Content

We update existing content on a regular basis. Any new content will also be announced on our social media channels.

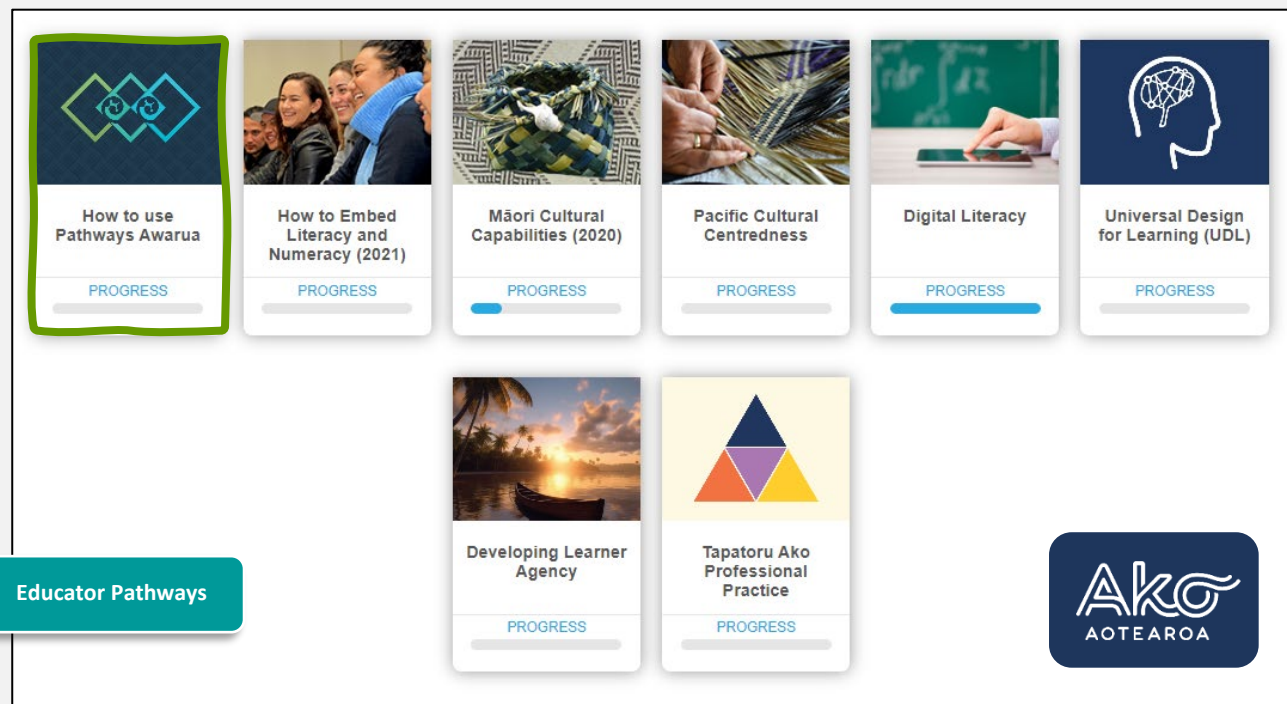


**Tertiary Education
Commission**
Te Amorangi Mātauranga Matua



Educator Pathways

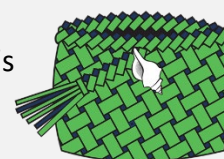
These pathways are for educators to familiarise themselves to use *Pathways Awarua* with their learners and to improve their own professional knowledge.



Our friends at [Ako Aotearoa](#) have developed the following educator pathways:

- **Māori Cultural Capabilities** and **Pacific Cultural Centredness** – Helping to deliver high quality teaching and learning that is more culturally appropriate for Māori and Pacific learners.
- **Digital Literacy** – Resources assisting educators in supporting their learners in their digital literacy development.
- **Universal Design for Learning (UDL)** – Supporting educators in putting UDL into practice.
- **Developing Learner Agency** – Equipping educators with the essential skills, strategies, and knowledge to cultivate learner agency among their learners.
- **Tapatoru Ako Professional Practice** – A holistic, learner-centred framework underpinning a values-based approach to tertiary education.

Additional content will be added throughout 2024/25. Please join Ako Aotearoa's [Manako Community of Practice: LLN and Cultural Capability](#) for updates.



Introducing Pathways Awarua to your Learners



FREE AND FUN

**ONLINE LEARNING
FOR ADULTS**

LITERACY • NUMERACY • ROAD CODE • HEALTH & SAFETY • HEAVY VEHICLE
MY MONEY • MY COMMUNITY

Adults are motivated when they can see the **relevance of their learning**. It is important your learners understand why *Pathways Awarua* – and more generally literacy and numeracy – are relevant to their learning and their lives.

Discussing how strengthening their literacy and numeracy skills will not only help them immediately with the demands of their course or workplace but will also improve employment opportunities and help with family and home life.

The four **applied pathways** deliver content for driver licences, health and safety in the workplace, and personal money management, while at the same time strengthening literacy and numeracy competencies.

You can support your learners in seeing the relevance of *Pathways Awarua* to their learning by helping them to make connections between the content of modules and your vocational context. For example, if learners are working on a module about reading and understanding forms, you could show them a range of forms used in their vocational context.

Learners who have had negative experiences at school may find that a new way of learning does not automatically trigger some of the negative responses they have had traditionally in their learning. Many learners appreciate the opportunity to **answer questions “in private”** and they can receive **immediate feedback** about whether they have answered a question correctly or not.

See also:



[Ways to use Pathways Awarua with learners](#)

Educator Registration & Login

Registration

For registration and login, navigate to

www.pathwaysawarua.com

The screenshot shows the Pathways Awarua website interface. At the top, there is a navigation bar with the logo, 'About', 'For learners', 'For educators', and 'Try it out'. Social media icons for Facebook, Twitter, Instagram, and YouTube are also present. Below the navigation bar is a hero section with a background image of a woman working on a laptop. To the right of the image, text reads: 'Free webinars for Educators & Learners. Click the banner to learn about upcoming webinars to help you make the most out of Pathways Awarua.' Below this is a login section with a blue background. It features a 'Login' heading, two input fields for 'Username' and 'Password', a 'GO' button, and a link for 'Forgot your password?'. A red dashed box highlights the input fields, and a red arrow points from a 'Login' label to the password field. Below the login section is a registration section with a light gray background. It features the text 'Don't have an account? Register for free here.' and two buttons: 'Learners' (green) and 'Educators' (blue). A red arrow points from a 'Registration' label to the 'Educators' button. The 'Educators' button has a sub-menu list: 'Secondary | Tertiary | Employers | Cultural Capabilities'.

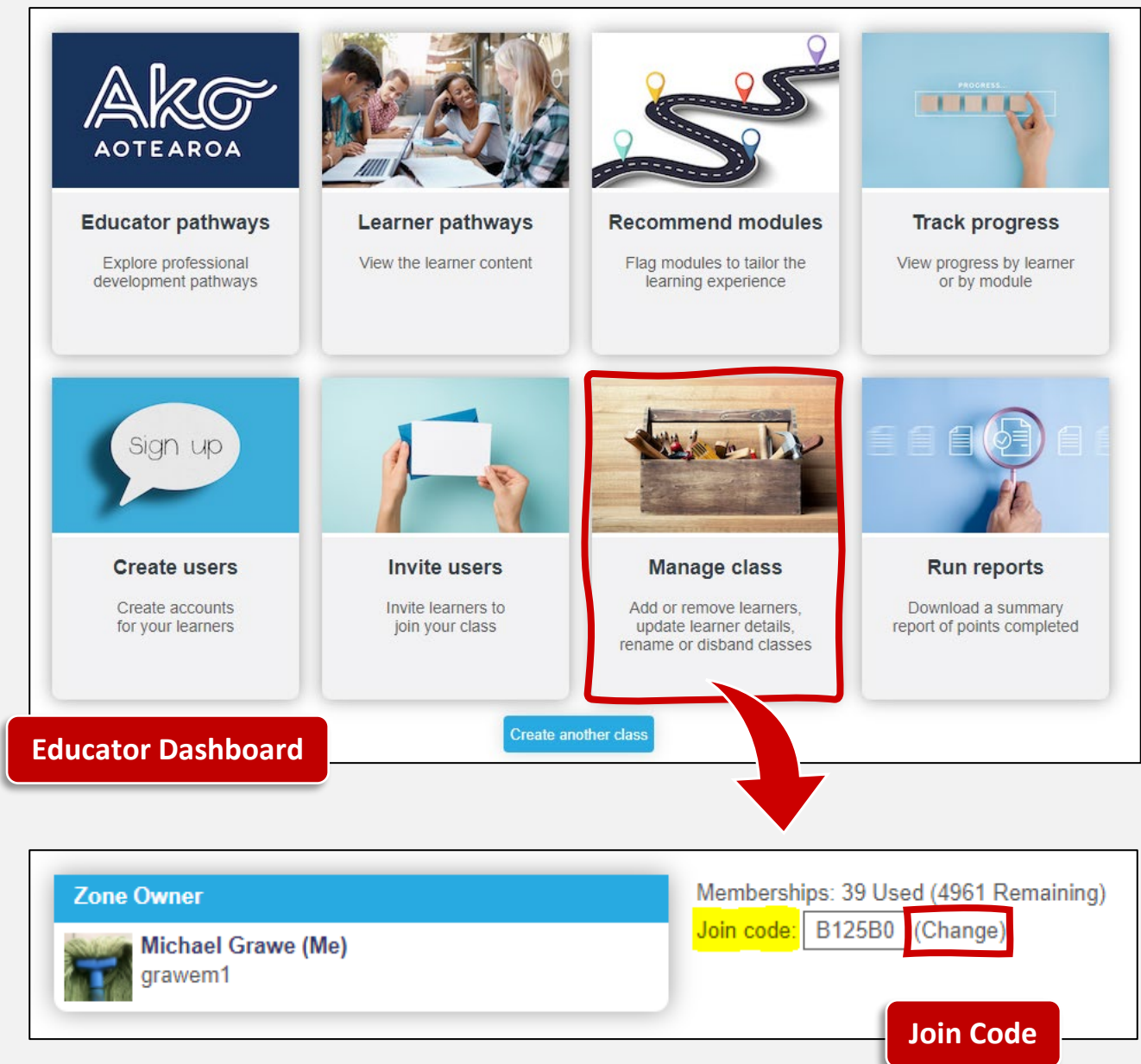
Join Code

Upon completion you will receive an e-mail confirming your **username** and individual **join code**.

Please note: Provide your join code to your learners when registering for *Pathways Awarua*. This will allow you to track your learners' progress from your account. Do not enter the join code in your own account.

For future reference you may wish to **record your account details on [page 3](#)**.

You may also access (and change) your join code via the **Educator Dashboard**:




The Educator Dashboard features eight main options:

- Educator pathways**: Explore professional development pathways
- Learner pathways**: View the learner content
- Recommend modules**: Flag modules to tailor the learning experience
- Track progress**: View progress by learner or by module
- Create users**: Create accounts for your learners
- Invite users**: Invite learners to join your class
- Manage class**: Add or remove learners, update learner details, rename or disband classes (highlighted with a red box)
- Run reports**: Download a summary report of points completed

A red arrow points from the 'Manage class' option to the 'Join Code' section below.

Educator Dashboard [Create another class](#)

Zone Owner
 **Michael Grawe (Me)**
grawem1

Memberships: 39 Used (4961 Remaining)
Join code: B125B0 **(Change)**

Join Code

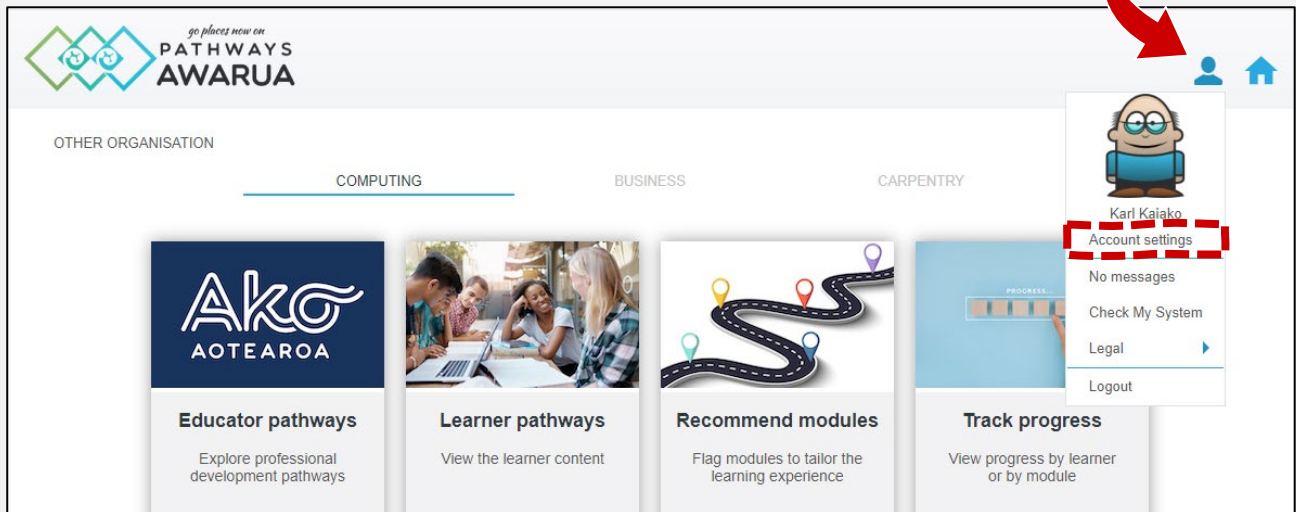
Changing your Join Code

If you are having problems with unauthorised learners finding out your code and using it to join your group, you can click on **(Change)** next to your code.

This generates a new random code for your group. **Your existing learners will not be affected**, but any new learner joining the group will need to use the new code.

Account Settings & Password Change


Profile picture, name, e-mail address and password can be changed under **account settings**:



The screenshot shows the Pathways Awarua user interface. At the top left is the logo with the text "go places now on PATHWAYS AWARUA". Below the logo, there are tabs for "OTHER ORGANISATION", "COMPUTING", "BUSINESS", and "CARPENTRY". The "COMPUTING" tab is selected. Below the tabs, there are four main sections: "Educator pathways" (with the Ako Aotearoa logo), "Learner pathways", "Recommend modules", and "Track progress". In the top right corner, there is a user profile icon and a home icon. A red arrow points to the user profile icon, which has a dropdown menu open. The dropdown menu shows the user's name "Karl Kaiako" and the option "Account settings" (highlighted with a red dashed box). Other options in the menu include "No messages", "Check My System", "Legal", and "Logout".

Manage your user account settings

Profile Details



[Choose...](#)

Username: pld

First Name:

Last Name:

E-mail Address:

Get Notifications: ☐ Daily ☒ Weekly ☐ Never

Password Settings

Current Password:

New Password:

Re-enter Password:

[Save](#) [Continue](#)

Learner Management

Learner Self-Registration

Learners can self-register (and login) on www.pathwaysawarua.com or via two learner-focused entry points:

www.GoPlacesNow.co.nz

www.gpn.nz

The screenshot shows the Pathways Awarua website homepage. At the top, there is a navigation bar with the logo, 'About', 'For learners', 'For educators', and 'Try it out'. Social media icons for Facebook, Twitter, Instagram, and YouTube are on the right. Below the navigation bar is a large banner featuring a woman working on a laptop. To the right of the banner, text reads: 'Free webinars for Educators & Learners. Click the banner to learn about upcoming webinars to help you make the most out of Pathways Awarua.' Below the banner is a blue 'Login' section with input fields for 'Username' and 'Password', a 'GO' button, and a link for 'Forgot your password?'. Below the login section is a grey 'Registration' section. A red box with the word 'Registration' and a red arrow points to two buttons: a green 'Learners' button and a blue 'Educators' button. The 'Educators' button has subtext: 'Secondary | Tertiary | Employers | Cultural Capabilities'.

The screenshot shows the 'Learners registration' form. On the left, there is a dark blue sidebar with the text: 'Free and fun online learning. By signing up for Pathways Awarua you agree to our: Terms and Conditions Privacy Policy'. The main form area has the title 'Learners registration' and a close button 'X'. It contains several input fields: 'First name', 'Last name', 'Email address', 'Username', 'Password', and 'Confirm password'. Below these is a 'Join code' field, which is highlighted with a red box. A red arrow points from a red callout box to the 'Join code' field. The callout box contains the text: 'Provide learners with your class join code'. To the right of the 'Join code' field is a button that says 'No join code? Click here'. At the bottom of the form is a green 'Register' button and a link that says 'Already registered? Login'.



Pathways Awarua is **free for everyone** – even for learners based overseas!



Create Users (interactive table)

- To sign up multiple new learners under your class, select **Create users** from the **Educator Dashboard**.
- Select **NEW TABLE** and enter the learner details. **Double left-click** into a cell to get into editing mode.:

	Firstname	Lastname	Email Address	Username	Password	Messages
<input checked="" type="checkbox"/>	Fritz	Colins	fritz@gmail.com	TWOA334987256	pathways	
<input checked="" type="checkbox"/>	Preeti	Kumar	preeti@yahoo.com	TWOA223676654	pathways	
<input checked="" type="checkbox"/>	Vincent	van Hemert	vinc@goholland.nl	TWOA127659342	pathways	

- You may wish to follow an **easy to remember format** when assigning usernames and passwords (e.g., username = **student ID**, password = **pathways**), allowing you to easily assist learners who have misplaced their login details.



Create Users (upload .csv file)



- Create a spreadsheet (in Excel) with the following **column headers**:

	A	B	C	D	E
1	FirstName	LastName	Email	UserName	Password
2	Fritz	Colins	fritz@gmail.com	TWOA334987256	pathways
3	Preeti	Kumar	preeti@yahoo.com	TWOA223676654	pathways
4	Vincent	van Hemert	vinc@goholland.nl	TWOA127659342	pathways

- Save the spreadsheet as a **.csv** (comma separated values) file.
- From the Educator Dashboard, select **Create users**.
- Select **CHOOSE FILE**, upload the file, then tick the **First row Header** option:

2

NEW TABLE or CHOOSE FILE File name: learners.csv First row Header? ☒ RESET

	Firstname	Lastname	Email Address	Username	Password	Messages
<input checked="" type="checkbox"/>	Fritz	Colins	fritz@gmail.com	TWOA334987256	pathways	
<input checked="" type="checkbox"/>	Preeti	Kumar	preeti@yahoo.com	TWOA223676654	pathways	
<input checked="" type="checkbox"/>	Vincent	van Hemert	vinc@goholland.nl	TWOA127659342	pathways	

- Select **VERIFY**, then **CREATE**.

Invite Users (send invitations via table or .csv file)



- To invite multiple new learners **via e-mail** select **Invite users** from the **Educator Dashboard**.
- Enter learner details in the **interactive table** and/or upload a **.csv** file:

3

<input checked="" type="checkbox"/>	First name	Last name	E-mail address	Invitation
<input checked="" type="checkbox"/>	<input type="text" value="Fritz"/>	<input type="text" value="Colins"/>	<input type="text" value="fritz@gmail.com"/>	
<input checked="" type="checkbox"/>	<input type="text" value="Preeti"/>	<input type="text" value="Kumar"/>	<input type="text" value="preeti@yahoo.com"/>	
<input checked="" type="checkbox"/>	<input type="text" value="Vincent"/>	<input type="text" value="van Hemert"/>	<input type="text" value="vinc@goholland.nl"/>	
<input checked="" type="checkbox"/>	<input type="text" value="Johanna"/>	<input type="text" value="Nolte"/>	<input type="text" value="erwitzen@gmail.com"/>	

Add from CSV Add row

Delete row Create invite

- Click on **Create invite**.

- Enter a custom message, and **Send invite**:

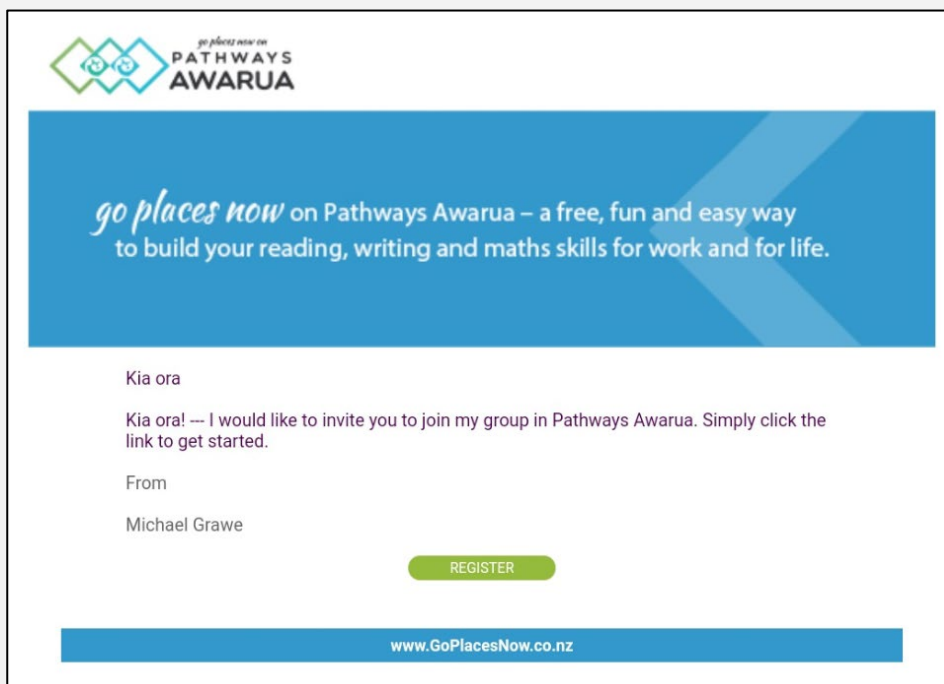
Send an invite to:

vinc@goholland.nl

Kia ora! --- I would like to invite you to join my group in Pathways Awarua. Simply click the link to get started.

Cancel Send invite

- Your learner(s) will receive the following **e-mail**:

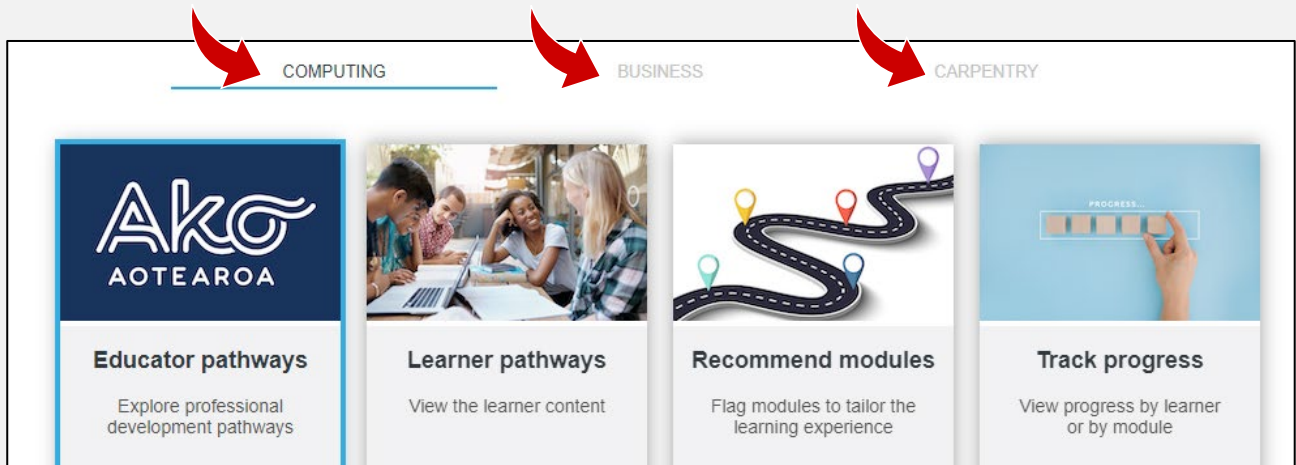


- You can keep track of **sent invites** and completed **registrations** learners:

	First name	Last name	E-mail address	Invitation	Status
<input type="checkbox"/>	Johanna	Nolte	erwitzen@gmail.com	Link • Copy	Registered
<input type="checkbox"/>	Vincent	van Hemert	vinc@goholland.nl	Link • Copy	Invite sent: 20-Jul-2021

Additional Learner Groups (Classes) **NEW**

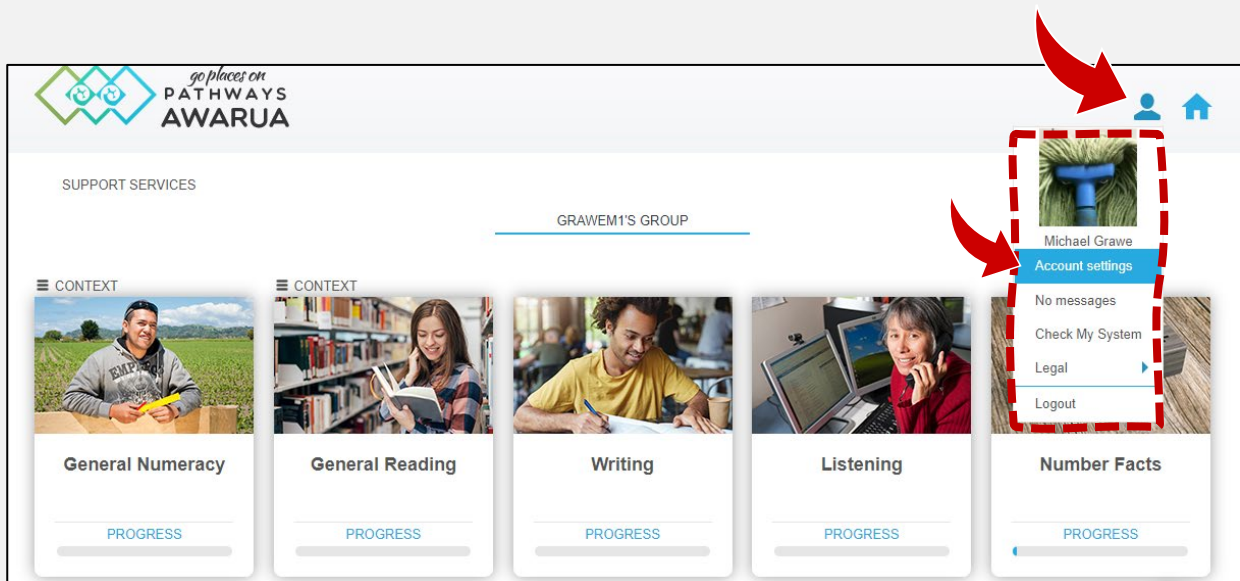
It is possible to create additional learner group (i.e. classes) in your Educator account.



Watch this short [video](#) on how to **create/rename/delete additional learner groups**.

Moving Learners with existing Accounts to your Class Group


- Ask students **with existing Pathways Awarua accounts** to log into their learner account and navigate to **Account settings**:



- Ask your Learner to enter your class **join code** (see [page 7](#)), **tick the box** and click **Save**.

Manage your user account settings

Profile Details



Choose...

Username: TWOA200111910

First Name:

Last Name:

E-mail Address:

Get Notifications: ☐ Daily ☒ Weekly ☐ Never

Move Membership
To move to a new class, enter the Join Code for that class.
Join Code:
☒ I want to move to the new class.

Save **Continue**

Removing Learners

You may wish to remove Learners who are no longer in your class group (e.g., students from a previous semester):

- On the Educator Dashboard, navigate to “**Manage users**”.
- In the **Active Members** list, select the learner(s) to be removed. You may select several learners at the same time.
- Drag the selected learner(s) over into the **NZ Learners** column.
- **Confirm** this action by clicking on the **OK** button in the dialogue box:

Manage user memberships in: Grawem1's Group

Zone Owner
Michael Grawe (Me)
grawem1

Memberships: 40 Used (4960 Remaining)
Join code: B125B0 (Change)

NZ Learners | **Active Members** | Educators

Search... All None

Search... All None

Search... All None

Alana Robyn Millington
TWOA200421515

Astral Hinemoa Tawhiti Heremaia
TWOA200080333

Beverley Herewini
Bevah0901

Cristine Daniels
TWOA200417991

Cynthia Diana Perham
TWOA20000414

Search... All None

Search... All None

Search... All None

Alana Robyn Millington
TWOA200421515

Beverley Herewini
Bevah0901

Eliza Melva B
TWOA200040

Elliott Heremaia
TWOA200390

Florence Te O
FTeohaere

Heeni Te Poona
HeeniTePoona

Astral Hinemoa Tawhiti Heremaia
TWOA200080333

+2 more

live.pathwaysawarua.com says
You are transferring 3 users to a new zone.
You will no longer be able to interact with them.
Do you wish to continue?

OK Cancel

- The learner(s) will now no longer appear in your class group/reports.
However, **their login will remain active**, and they can continue using *Pathways Awarua*.

Modifying Learner Details

You may wish to update Learners' details (e.g., reset passwords, change e-mail addresses):

- On the Educator Dashboard, navigate to **Manage users** and select **Modify users**.

Manage user memberships in: Grawem1's Group

Zone Owner: Michael Grawe (Me) grawem1

Memberships: 40 Used (4960 Remaining)
Join code: B125B0 (Change)

NZ Learners: Search... All None

Active Members: Search... All None

Educators: yyyy-mm-dd All None

Alana Robyn Millington TWOA200421515

Astral Hinemoa Tawhiti Heremaia TWOA200080333

Beverley Herewini Bevah0901

- Username**s cannot be modified.
- You will be able to change names and (bulk) **update email addresses and passwords**.

	Username	First name	Last name	Email Set all	Password Set all
<input checked="" type="checkbox"/>	HeeniTePoonoTarei	Heeni	Te Poono	Heeni@hotmail.com	WelcomeBack
<input checked="" type="checkbox"/>	JanneKlein	Janne	Klein	janneklein020@gmail.com	
<input checked="" type="checkbox"/>	Mohrie	Rita	Grawe	rita@gmail.com	
<input checked="" type="checkbox"/>	TWOA103000425	Mary Elizabeth	Ellis	ellis.miYAl19@gmail.com	
<input checked="" type="checkbox"/>	TWOA199000441	Cynthia Diana	Perham	cynniperham@gmail.com	

Adding Educators to your Group **NEW**

If you have a tutor aide or another colleague you would like to give access to your class, you can add them as an Educator:

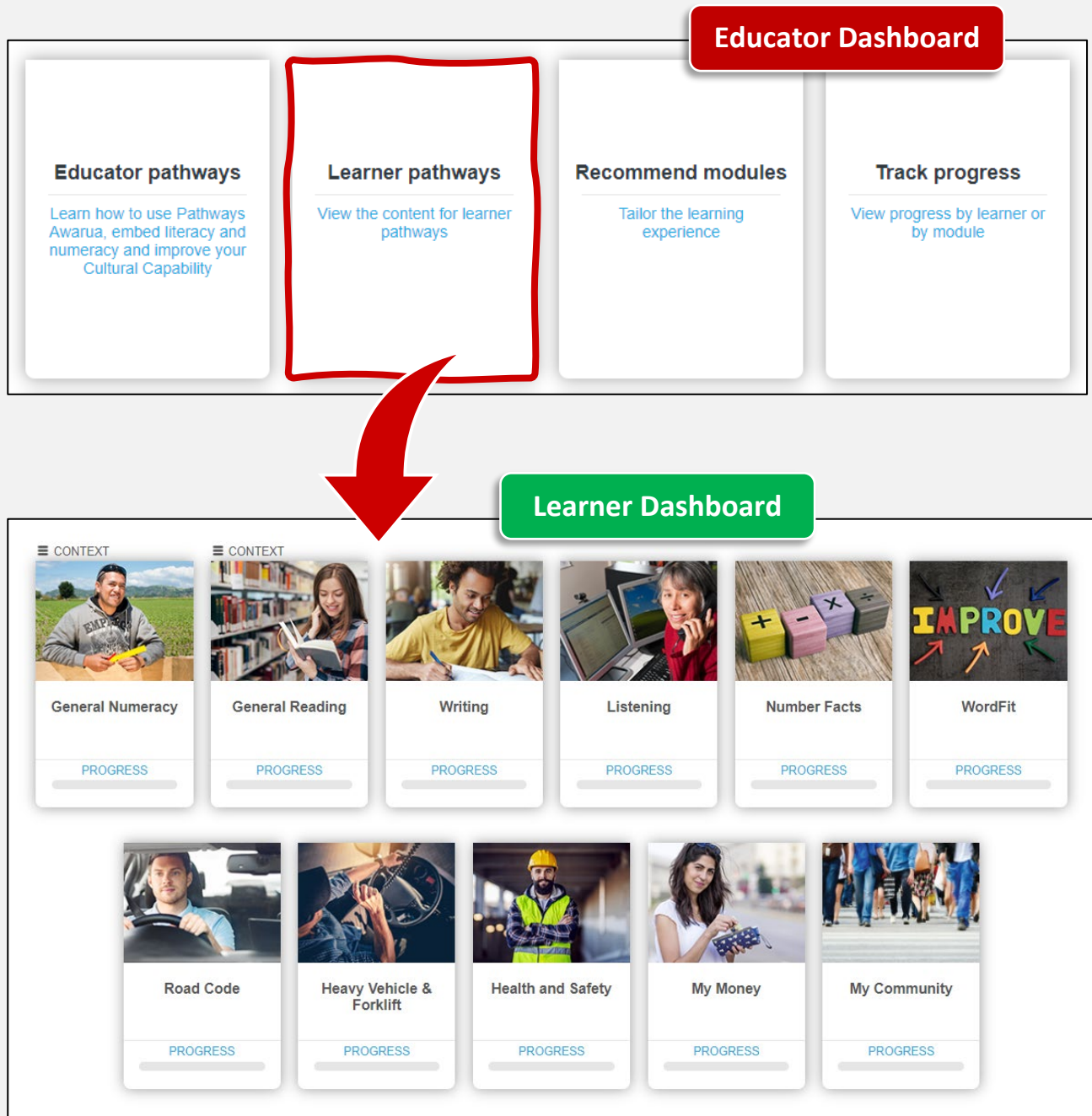
- To add one or more additional educators, ask them to register as an educator, choosing your organisation and creating their own class.
- You will then be able to mark them as an educator in your own class using the 'manage educators' option found on your 'manage class' page.



Watch this short [video](#) on how to **add/remove educators from your group**.

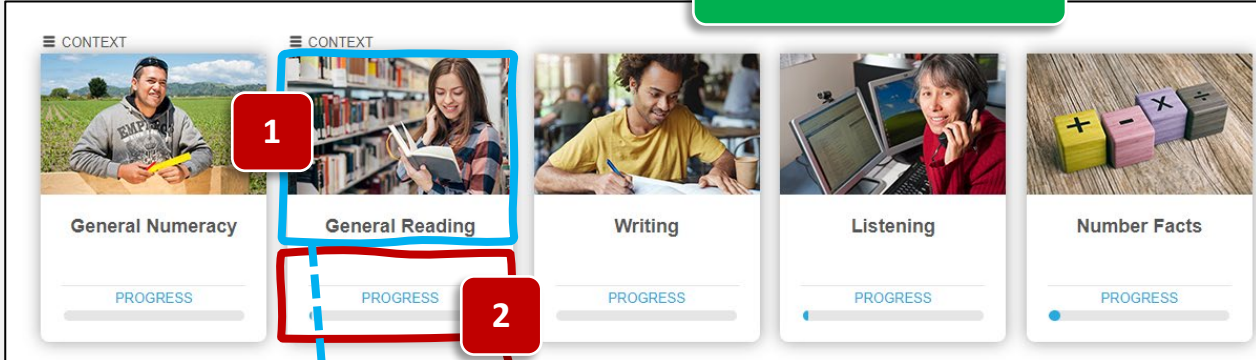
Navigating the Learner Dashboard

- To access the **Learner Dashboard** from your Educator Dashboard, select **Learner pathways**:



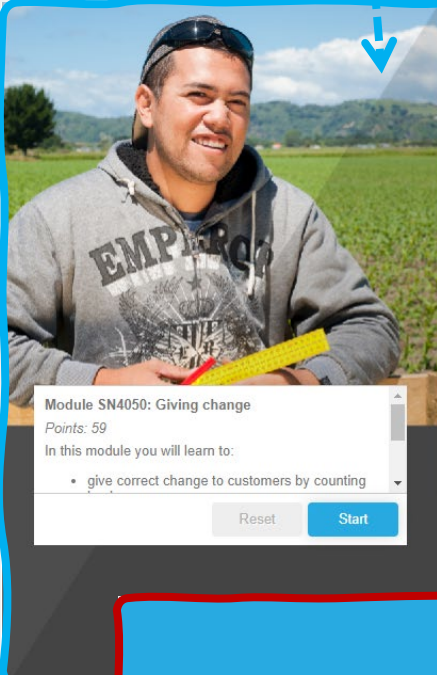
- From the Learner Dashboard, you can navigate to either [Pathway View](#) or [Module List View](#):

Learner Dashboard



The Learner Dashboard shows five modules: General Numeracy, General Reading, Writing, Listening, and Number Facts. Each module has a 'PROGRESS' bar. A red box labeled '1' highlights the 'General Reading' module, and a red box labeled '2' highlights the 'General Reading' progress bar. A blue dashed arrow points from box 1 to the Pathway View, and a red dashed arrow points from box 2 to the Module List View.

Pathway View



The Pathway View for General Numeracy shows a progress bar with 20 steps. Steps 2, 3, 4, and 5 are highlighted with green dots. A red dashed arrow points from the 'General Reading' progress bar in the Learner Dashboard to the 'General Numeracy' progress bar in the Pathway View.

Module List View

Title	Status	Date	Pass	Correct	Max.
Introduction to Pathways Awarua (NEW)	Not started	Start...	6		6
Module N2010: Adding up to 20 (NEW)	Not started	Start...	65		65
Module SN2010: Adding up to 20 (NEW)	Not started	Start...	65		65
Module TN2010: Adding up to 20 (NEW)	Not started	Start...	65		65
Module N2020: Subtracting up to 20 (NEW)	Not started	Start...	46		46
Module SN2020: Subtracting up to 20 (NEW)	Not started	Start...	46		46
Module TN2020: Subtracting up to 20 (NEW)	Not started	Start...	47		47
Module N2030: Equal shares: halves and quarters (NEW)	Not started	Start...	36		36
Module N2040: Equal shares: more fractions (NEW)	Not started	Start...	31		31
Module N3011: Hundreds, tens and ones (NEW)	Not started	Start...	72		90
Module SN3011: Hundreds, tens and ones (NEW)	Not started	Start...	84		102
Module TN3011: Hundreds, tens and ones (NEW)	Not started	Start...	72		90
Module N3021: More hundreds, tens and ones (NEW)	Not started	Start...	59		59
Module SN3021: More hundreds, tens and ones (NEW)	Not started	Start...	59		59

Pathway Map View

The screenshot displays the 'Pathway Map View' for 'General Numeracy'. It shows a grid of modules organized by steps (STEP 2 to STEP 6). Each step contains a row of green dots representing modules. A red callout box labeled 'Introduction' points to a green circle labeled 'INTRO'. Another red callout box labeled 'Module Title' points to a tooltip that appears when hovering over a module dot, displaying 'Module SN4050: Giving change'. A third red callout box labeled 'Check your understanding' points to a magnifying glass icon on a module dot. A fourth red callout box points to a 'Start' button in a module detail pop-up. The pop-up for 'Module SN4050: Giving change' shows 'Points: 59' and a list of learning objectives: 'give correct change to customers by counting'. The 'go places' logo is visible at the bottom left.

- For Learners new to *Pathways Awarua*, it is recommended to complete the **Introduction to Pathways Awarua** module.
- Modules are grouped by level of difficulty and relate to the **Adult Learning Progressions** (Starting Points, Step 1 - Step 6).
- **Hover** your mouse pointer over the module dots. The **module title** will be displayed as a screen tip.
- To choose a specific module, left click on the module dot, then click on **Start**.
- Modules with **magnifying glass icons** allow you to check your understanding of the modules in the step.

Module List View

- This view is recommended for searching for topics or easily navigating to specific modules.
- To find a specific module or topic easily, use the keyboard shortcut **CTRL + F** to access the **search function** within your browser.
- Type a **keyword** (e.g., “fractions”), **module number** (e.g., “N4100”) or (part of) a **module title** into the search box.

Search Function: CTRL + F

The screenshot shows the Pathways Awarua website. The search bar in the browser's address bar contains the text 'fractions'. Below the search bar, a table lists modules. The table has columns for Module ID, Status, Start Date, and two numerical columns. The module 'Module N4100: Introduction to fractions' is highlighted with a red dashed circle around the 'Start...' button.

Module ID	Status	Start Date	Column 1	Column 2
Module TN4090: Strategies for solving harder division problems	Not started	Start...	29	43
Module N4090S1: Solving division problems by sharing and repeated subtraction	Not started	Start...	10	65
Module N4099A: Assessment check	Not started	Start...	12	12
Module N4100: Introduction to fractions	Not started	Start...	81	92
Module SN4100: Catering for fractions	Not started	Start...	92	92
Module TN4100: Introduction to fractions	Not started	Start...	83	94
Module N4100S1: Equivalent fractions	Not started	Start...	25	25
Module N4110: Making bigger fractions	Not started	Start...	73	73
Module N4110S1: Probability as fractions	Not started	Start...	31	31
Module N4120: Finding fractions of numbers	Not started	Start...	48	54
Module SN4120: Finding fractions of numbers	Not started	Start...	51	57
Module TN4120: Finding fractions of numbers	Not started	Start...	44	50
Module N4120S2: Finding fractions of numbers	Not started	Start...	36	42
Module N4130: Finding fractions of harder numbers	Not started	Start...	51	70
Module SN4130: Finding fractions of harder numbers	Not started	Start...	49	49
Module N4135: Place value	Not started	Start...	53	53

Module Numbers Explained

Module Descriptors:

N	Numeracy	TR	Trade Reading	MM	My Money
SN	Service Numeracy	YR	Youth Reading	HT	Heavy Vehicle
TN	Trades Numeracy	W	Writing	FKLT	Forklift
R	Reading	L	Listening	RC	Road Code
SR	Service Reading	HS	Health & Safety	MC	My Community

- The **number** following the module descriptor relates to the Step in the Learning Progressions.



Download the complete *Pathways Awarua* **module list** [here](#).

Recommending Modules to Learners

You can tailor learning to individuals or groups of learners by recommending specific modules. You may want to recommend modules to learners as preparation for upcoming work or as additional revision.

- From the Educator Dashboard, select **Recommend module**.
- Select the pathway you wish to recommend modules from (e.g., Writing).
- Select the learner's name(s) and module(s), then click **Apply**.



Choose recommended modules: Writing

Recommend modules to your learners [Read more...](#)

Name	Module
<input type="checkbox"/> Heketia Luke Ahomiro	<input checked="" type="checkbox"/> Introduction to Pathways Awarua (NEW)
<input type="checkbox"/> Jane Atareta Beamsley	<input type="checkbox"/> Module W1010: Having something to say
<input checked="" type="checkbox"/> Meihawai Bell	<input type="checkbox"/> Module W1020: Writing a note or brief letter
<input type="checkbox"/> Nightingail Tahireh Benzi	<input type="checkbox"/> Module W1030: Writing an e-mail
<input checked="" type="checkbox"/> Eliza Melva Bruce	<input type="checkbox"/> Module W1040: Choosing the words to use
<input checked="" type="checkbox"/> Tracy Burke	<input type="checkbox"/> Module W1050: Writing sentences
<input type="checkbox"/> Christine Daniels	<input type="checkbox"/> Module W1060: Past or present?
<input type="checkbox"/> Mary Elizabeth Ellis	<input checked="" type="checkbox"/> Module W2010: Writing a report
<input type="checkbox"/> Michael Grawe	<input checked="" type="checkbox"/> Module W2020: Writing reports 2
<input type="checkbox"/> Rita Grawe	<input type="checkbox"/> Module W2040: Writing instructions
<input type="checkbox"/> Jury James Greenland	<input type="checkbox"/> Module W2045: Writing instructions at home
<input type="checkbox"/> Astral Hinemoa Tawhiti Heremaia	<input type="checkbox"/> Module W2050: Writing instructions to put on the wall at work
<input type="checkbox"/> Elliott Heremaia	<input type="checkbox"/> Module W2055: Writing instructions to put in manuals in the workplace
<input type="checkbox"/> Beverley Herewini	<input type="checkbox"/> Module W2060: Writing a description
<input type="checkbox"/> Mia Faith James	<input type="checkbox"/> Module W3010: Writing a summary - choosing the main ideas
<input type="checkbox"/> Yuni Joeniwarti	<input type="checkbox"/> Module W3020: Writing reports for different purposes

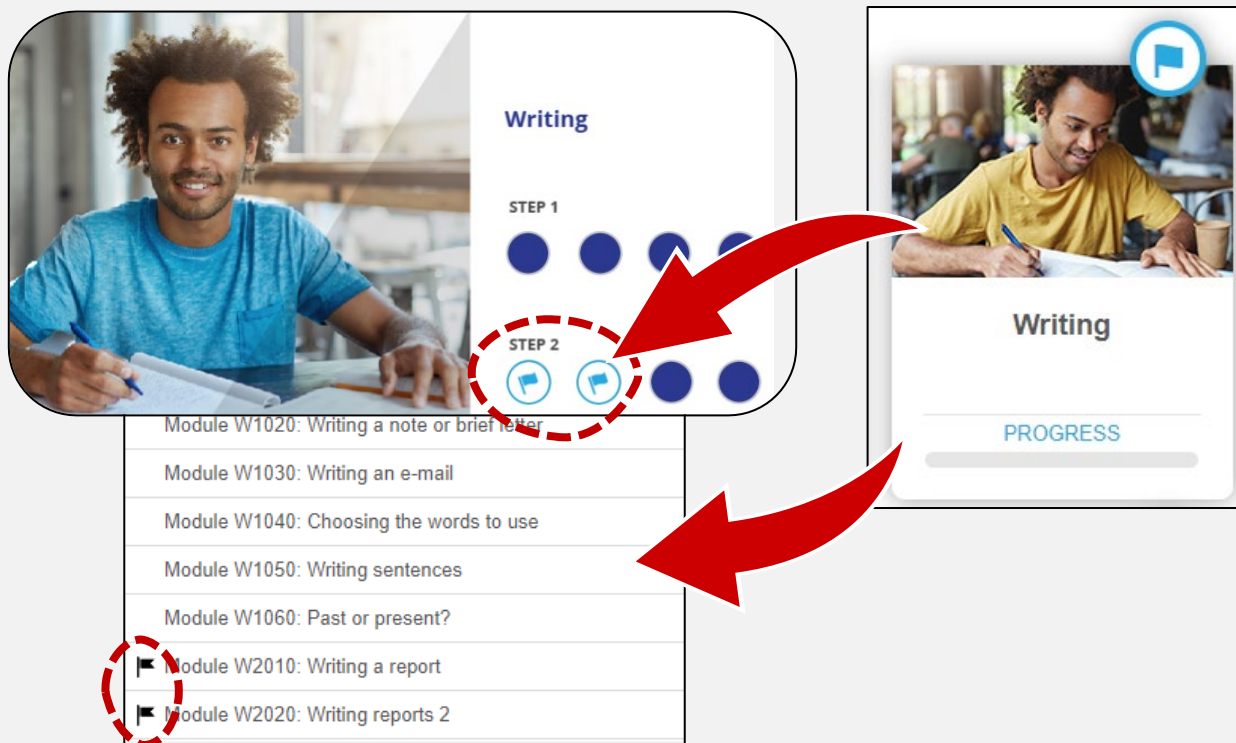
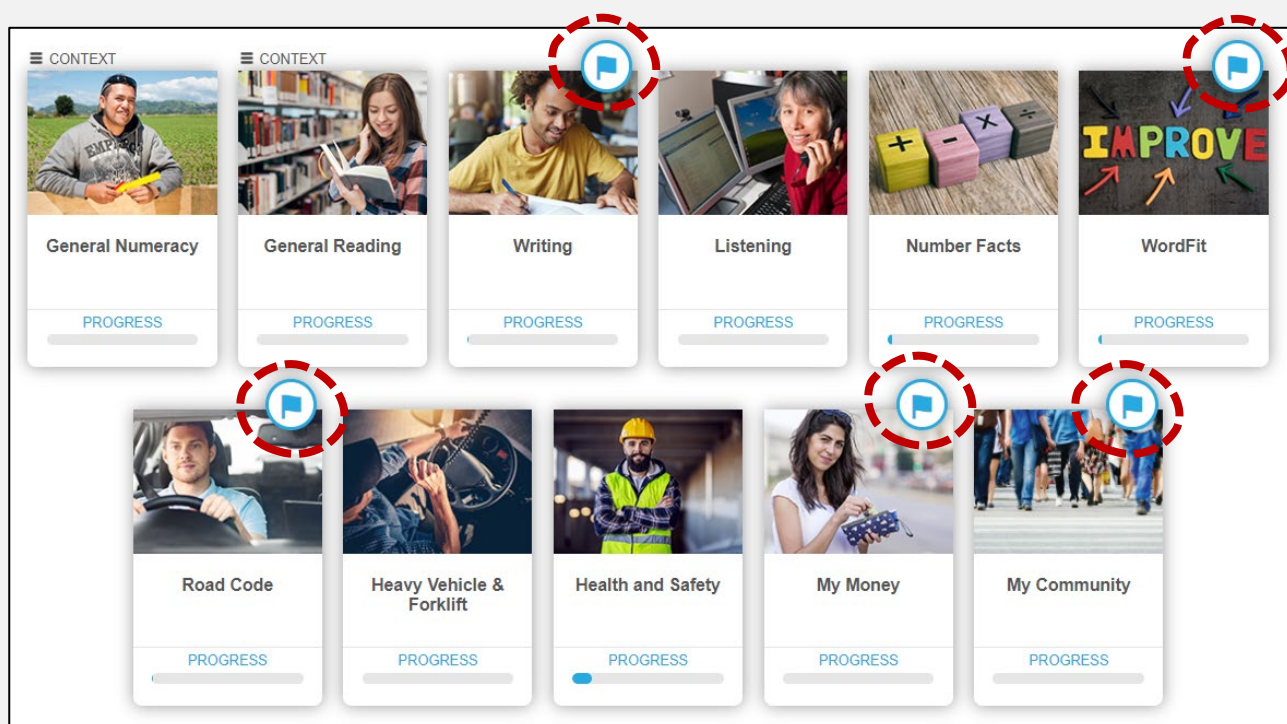
[Clear all](#) [Apply](#) [Finish](#)

- Selected learners and modules will be flagged.

Name	Module
<input type="checkbox"/> Heketia Luke Ahomiro	<input type="checkbox"/> Introduction to Pathways Awarua (NEW)
<input type="checkbox"/> Jane Atareta Beamsley	<input type="checkbox"/> Module W1010: Having something to say
<input checked="" type="checkbox"/> Meihawai Bell	<input type="checkbox"/> Module W1020: Writing a note or brief letter
<input type="checkbox"/> Nightingail Tahireh Benzi	<input type="checkbox"/> Module W1030: Writing an e-mail
<input checked="" type="checkbox"/> Eliza Melva Bruce	<input type="checkbox"/> Module W1040: Choosing the words to use
<input checked="" type="checkbox"/> Tracy Burke	<input type="checkbox"/> Module W1050: Writing sentences
<input type="checkbox"/> Christine Daniels	<input type="checkbox"/> Module W1060: Past or present?
<input type="checkbox"/> Mary Elizabeth Ellis	<input checked="" type="checkbox"/> Module W2010: Writing a report
<input type="checkbox"/> Michael Grawe	<input checked="" type="checkbox"/> Module W2020: Writing reports 2

- Select **Finish**.

- Learners can easily recognise recommended modules by the **added flags** icons that show on the **Learner Dashboard**, in **Pathway View** and **Module List View**.



- Flags will automatically clear as learners complete the recommended modules.
- You may also wish to use these **templates** ([.pdf](#)/[.dotx](#)) to create your own plans for individual learners/groups.

Learner Rewards

Learn & Win - Samsung Galaxy Tablets & Shopping Vouchers



Prize draws 2024

MONTH	PATHWAY	POINTS ¹	DRAW	PRIZE
February	Numeracy	500	29/2	\$100 shopping voucher
March	Reading	500	31/3	\$100 shopping voucher
	Kiwi Lingo WordFit ²	100		\$100 shopping voucher
April	All Pathways	1,000 ³	30/4	Samsung Galaxy A9+ Tablet with Samsung Book Cover
May	Road Code	500	31/5	\$100 shopping voucher
	Digital Literacy WordFit ²	100		\$100 shopping voucher
June	Health & Safety	500	30/6	\$100 shopping voucher
July	All Pathways	1,000 ³	31/7	Samsung Galaxy A9+ Tablet with Samsung Book Cover
August	My Money	500	31/8	\$100 shopping voucher
	WordFit Collection	300		\$100 shopping voucher
September	Reading	500	30/9	\$100 shopping voucher
	Te Reo WordFit	100		\$100 shopping voucher
October	All Pathways	1,000 ³	31/10	Samsung Galaxy A9+ Tablet with Samsung Book Cover
November	Writing	500	15/11	\$100 shopping voucher

Learn and win!

¹ All points are counted year to date.

² New content to be released in 2024.

³ Get one entry into the draw for every 1,000 points earned across all pathways.



Download the **2024 Prize Draw Poster** (PDF) [here](#).

- Learners who complete the required points by the cut-off date(s) will be automatically entered into the draw.
- For the tablet draws, learners will get one entry into each draw for every 1,000 points completed across any of the pathways.
- All points are counted over a calendar year, starting on 1st January each year.
- Unless the winner registered as an independent learner (i.e. not part of a group), we will contact their tutor first to see if they would like to present the prize to their learner.

Promotions and competitions are also advertised on the *Pathways Awarua* on [social media](#).



Here are some of our winners.

Certificates (automatically generated)

Learners can access and print certificates at specific point thresholds.

- From the **Learner Dashboard**, select the **Module List View** (see p. 20) for a specific pathway.
- A **progress bar** is displayed at the top of the page.
- When learners reach certain points thresholds, **certificate icons** become active, and certificates can be downloaded as PDFs and printed.

Progress Bar

134

2577


100 Points


500 Points

1000 Points

2000 Points

Certificate





go places now on
**PATHWAYS
AWARUA**

This certificate is awarded to

Aroha Ngatai

*for achieving **100** points on the*
My Money Pathway

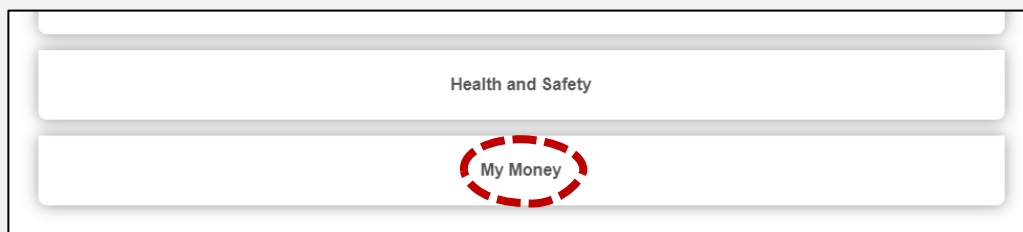
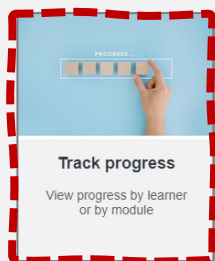
Karl Kaiako
Educator

2 June 2023
Date

Printing Certificates for your Learners

You can access and print your learners' certificates from your Educator account:

- From the Educator Dashboard, select the **Track progress** tile.
- In the pop-up window, select the appropriate pathway, e.g. "My Money".



- Select List by: Learner.
- Select an individual learner.

View modules on pathway: My Money

LIST BY ☐ MODULE ☒ LEARNER SHOW: ☒ ALL ☐ RECOMMENDED [RECOMMEND MODULES](#)

Learner	Last login	Last accessed	Started	Pathway Points	
				Earned	Attempted
Karl Kaiako	20-Aug-2021	-	0	0	0
Tim Tauria	20-Aug-2021	28-Apr-2021	3	5	77
Yock King (Louise) Wong	18-Aug-2021	04-Oct-2018	19	937	959

YOCK KING (LOUISE) WONG

Module	Last accessed	Module Points		
		Pass	Correct	Max
Introduction to Pathways Awarua (NEW)		Not started		
MM-101: Shopping at the supermarket	16-Sep-2018	50	49	50
MM-102: Shopping for more expensive items	16-Sep-2018	49	46	49
MM-103: Advertising tricks	22-Sep-2018	47	47★	47
MM-104: Recognising Scams	22-Sep-2018	26	26★	26
MM-105: Working out percentage benchmarks	22-Sep-2018	59	59★	59

- Scroll to the **bottom of the page**. All certificates achieved by this learner in this specific pathway and can be opened, downloaded as PDFs and printed from here:

MM-307: Interest on loans		Not started		
MM-308: Understanding compound interest		Not started		
MM-309: You decide! Getting out of debt	04-Oct-2018	44	44★	44

100 Points 500 Points 1000 Points

Custom Certificates



To acknowledge exceptional achievement, we will send a **custom certificates** to learners who have completed **20,000 points or more within a calendar year**.

Additionally, learners who have completed **10,000 points or more within a calendar year** will be entered into a **separate, additional draw for a Samsung Galaxy tablet**.

	<p>20,000 points Certificate</p> <p>Earn 20,000 points across any of our pathways between 1 January and 30 November 2024 to receive a custom Certificate of Achievement from us.</p>   <p>go places now on PATHWAYS AWARUA</p>		<p>10,000 points Challenge</p> <p>Earn 10,000 points across any of our pathways between 1 January and 31 October 2024 to go into a special draw for a Samsung Galaxy tablet.</p>   <p>go places now on PATHWAYS AWARUA</p>
---	--	--	--



**PATHWAYS
AWARUA**



20,000-Point Certificate

awarded to


Angelina Smith

Congratulations from the team at
Pathways Awarua!

pathwaysawarua.com

Educators can view and download summaries of points scored. Before running reports, we recommend **removing learners** who are no longer attending class from the **Active member** list.

This report lists all learners (in your selected group) and provides an overview of how many points have been achieved **across all pathways** in a specified time frame:

- 
- ## Run reports
- Download a summary report of points completed

Create a report in: Computing

Report data is current as of midnight last night.

Choose report type: Choose Report ▾

Choose Report

Points report for all pathways

- The screenshot displays a Google Sheet titled "Points report". The sheet contains columns for user information (Username, Firstname, Lastname, Email) and various assessment metrics (Login, Group, Education, Health a, Heavy Vi, Listening, My Com, My Mon, Number, Numerical, Reading, Road Co, WordFit, Writing, Total). Red arrows point to specific areas: "time frame" points to the date range (17/15/2022, 11:19:05 PM); "last login" points to the Login column; "all pathways" points to the assessment metric columns; and "add sum function/filters as required" points to the Total column. A large white box labeled "redacted" covers the first three columns (Username, Firstname, Lastname) for all rows.

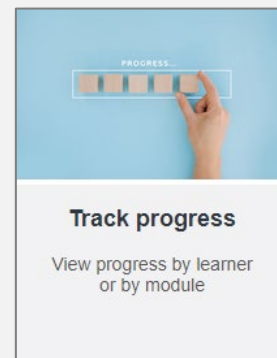
Username	Firstname	Lastname	Email	Login	Group	Education	Health a	Heavy Vi	Listening	My Com	My Mon	Number	Numerical	Reading	Road Co	WordFit	Writing	Total
				02/06/2022	Marilyn's No	No	1188		438			43	242	3304		8	209	5432
				02/06/2022	JohnsonL	No						405	4194			422	379	5400
				04/06/2022	JohnsonL	No							963	4057				5020
				12/06/2022	Grawem1	No	1814			300	1331				97	1255	29	4826
				02/06/2022	JohnsonL	No					179		4386					4565
				09/06/2022	Prasadr1's	No	401		133				2549	1052			427	4562
				02/06/2022	New Zeal	No		654				299	1219	1854		15	511	4552
				02/06/2022	Marilyn's	No	693		435				1702	766		29	801	4426
				02/06/2022	New Zeal	No							4263	87			44	4394
				02/06/2022	Ray's Clas	No	125		165		65		147	1553	290	1155	793	4293
				17/06/2022	Anji's Clas	No					138	98	3728	324				4288
				01/06/2022	JohnsonL	No							1227	3033				4260
				02/06/2022	TNAT-306	No	1188				210		2451	306		20		4175
				02/06/2022	Marilyn's	No	475		430				1746	1425		0		4076
				23/06/2022	Iki's Class	No							258	2847		140	728	3973
				22/06/2022	Iki's Class	No						100	1588	1923		340		3951
				02/06/2022	Marina's d	No		0	28		793			1545	12	1197	352	3927
				02/06/2022	Prasadr1's	No							2069	1685				3755

Page 31

Report by Module

Which learners have started/completed a specific module?

- On the Educator Dashboard, navigate to **Track progress**, then **select the pathway** you wish to check.
- In the **top table**, select **LIST BY: MODULE** and click the **module** you would like to check, e.g., *MM-101*.



View modules on pathway: My Money

LIST BY **MODULE** LEARNER

RECOMMEND MODULES

Name	Last accessed	Started	Module Points	
			Average score	Module max
Introduction to Pathways Awarua (NEW)	-	0	0	6
MM-101: Shopping at the supermarket	21-May-2020	2	6.0	50
MM-102: Shopping for more expensive items	-	0	0	49
MM-103: Advertising tricks	-	0	0	47
MM-104: Recognising Scams	10-Aug-2020	1	9.0	26
MM-105: Working out percentage benchmarks	-	0	0	50

MM-101: SHOPPING AT THE SUPERMARKET

Learner	Last accessed	Pass	Correct	Max
Tracy Burke	21-May-2020	50	4	50
Michael Grawe (grawem1)		Not started		
Michael Grawe (TWOA200111910)		Not started		
Rita Grawe		Not started		
Beverley Herewini		Not started		
Cindy Hou		Not started		
Ijin Jeong	19-May-2020	50	8	50

- The **bottom table** will update and show which learners have started/completed this module.

Report by Learner

Which learners have started/completed which module(s) within a specific pathway?

- On the Educator Dashboard, navigate to **Track progress**, then select the pathway you wish to check.
- In the **top table**, select the **LIST BY: LEARNER**, then click on a **learner's name**:

View modules on pathway: My Money

LIST BY: ☐ MODULE ☒ **LEARNER** RECOMMEND MODULES

Learner	Last login	Last accessed	Started	Pathway Points	
				Earned	Attempted
Tracy Burke	21-May-2020	21-May-2020	1	4	4
Michael Grawe (Grawe1)	08-Sep-2020	11-Aug-2020	3	12	82
Michael Grawe (TWOA200111910)	03-Sep-2020	03-Sep-2020	4	18	30
Rita Grawe	26-Apr-2016	-	0	0	0
Beverley Herewini	01-May-2020	-	0	0	0
Cindy Hou	07-May-2020	07-May-2020	2	58	61

MICHAEL GRAWE (TWOA200111910)

Module	Last accessed	Module Points		
		Pass	Correct	Max
Introduction to Pathways Awarua (NEW)		Not started		
MM-101: Shopping at the supermarket		Not started		
MM-102: Shopping for more expensive items		Not started		
MM-103: Advertising tricks		Not started		
MM-104: Recognising Scams	10-Aug-2020	26	9	26
MM-105: Working out percentage benchmarks		Not started		
MM-106: Working out percentages of money		Not started		
MM-107: Working out percentages with and without a calculator		Not started		
MM-108: Buying a new mobile		Not started		
MM-109: You decide: Organising a birthday party		Not started		
MM-201: Your financial goals		Not started		
MM-202: Understanding what money means to you		Not started		
MM-203: Saving for your future with KiwiSaver	03-Sep-2020	37	0	37
MM-204: What's the deal with banks?	12-Aug-2020	48	3	48
MM-205: Keeping your money safe online	10-Aug-2020	34	6	34
MM-206: Budgeting		Not started		

- The **bottom table** will update and show which modules within the selected pathway a specific learner has started/completed.

Access

Pathways Awarua is **available anywhere, anytime, on any device.**

PCs & Laptops

Pathways Awarua can be accessed through any web browser on your PC or laptop.

Apps for Tablets

The *Pathways Awarua* apps have been designed specifically for **tablets** for **offline use**. The apps let learners to complete the modules without being connected to the internet, giving them more options for learning anywhere, anytime.



Each of the main pathways has a separate app that can be download from the **Google Play Store** or the **Apple App Store**.

(<http://www.pathwaysawarua.com/apps>).

Modules completed off-line will automatically be synced once the device is reconnected to the internet.

Due to limitations in screen size/orientation and storage, the **apps are not available for smartphones.**

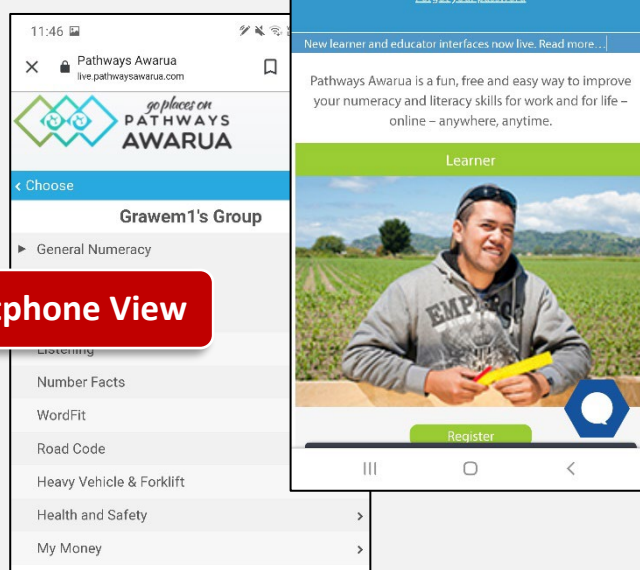
Smartphones

Even though the apps are not available on smartphones, **most of the *Pathways Awarua* content is optimised for smartphones.** Regardless of what mobile device learners use, they can continue learning as long as they have **an active internet connection.**

Pathways Awarua is accessible via any mobile browser. The website is fully responsive, and modules will adapt to the device's screen size.



Smartphone View

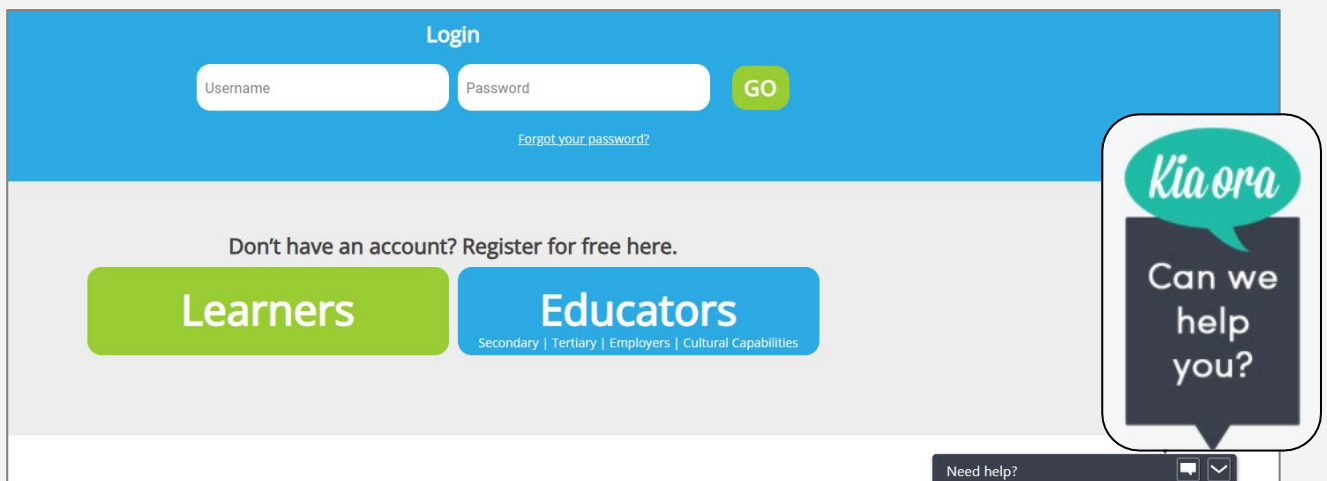


Help when you need It

Helpdesk & Live Chat

The Helpdesk is available for both **learners and educators** and can assist with forgotten usernames/passwords and any other queries around *Pathways Awarua* you might have.

The team are available via **Live Chat weekdays, 08:00 h – 17:00 h**. Simply click on the “Kia ora” speech bubble on the bottom right corner of our homepage to start chatting.



The screenshot displays the Pathways Awarua homepage. At the top, there is a blue header with the word "Login" in white. Below this, there are two input fields: "Username" and "Password", followed by a green "GO" button. A link "Forgot your password?" is positioned below the password field. In the center of the page, there is a grey box with the text "Don't have an account? Register for free here." Below this text are two buttons: a green "Learners" button and a blue "Educators" button. The "Educators" button has a small text overlay: "Secondary | Tertiary | Employers | Cultural Capabilities". On the right side of the page, there is a large speech bubble graphic. The top part of the bubble is green and says "Kia ora". The bottom part is dark blue and says "Can we help you?". At the bottom right of the page, there is a dark blue bar with the text "Need help?" and a small chat icon.

Outside office hours your chat request will be sent as an e-mail. Optionally, you can reach us at support@pathwaysawarua.com. Please note: **We do not offer phone support.**

Feel free to also share **success stories or feedback** you/your learners may have.

Webinars & Professional Development



We offer free monthly **public webinars** for educators to help you make the most of *Pathways Awarua*.

For groups of 5+ participants we can offer **free custom webinars**.

If your organisation/school is interested in custom **in-house workshops**, please contact pld@pathwaysawarua.com to discuss. (Fees/reimbursement for travel costs may apply depending on location.)

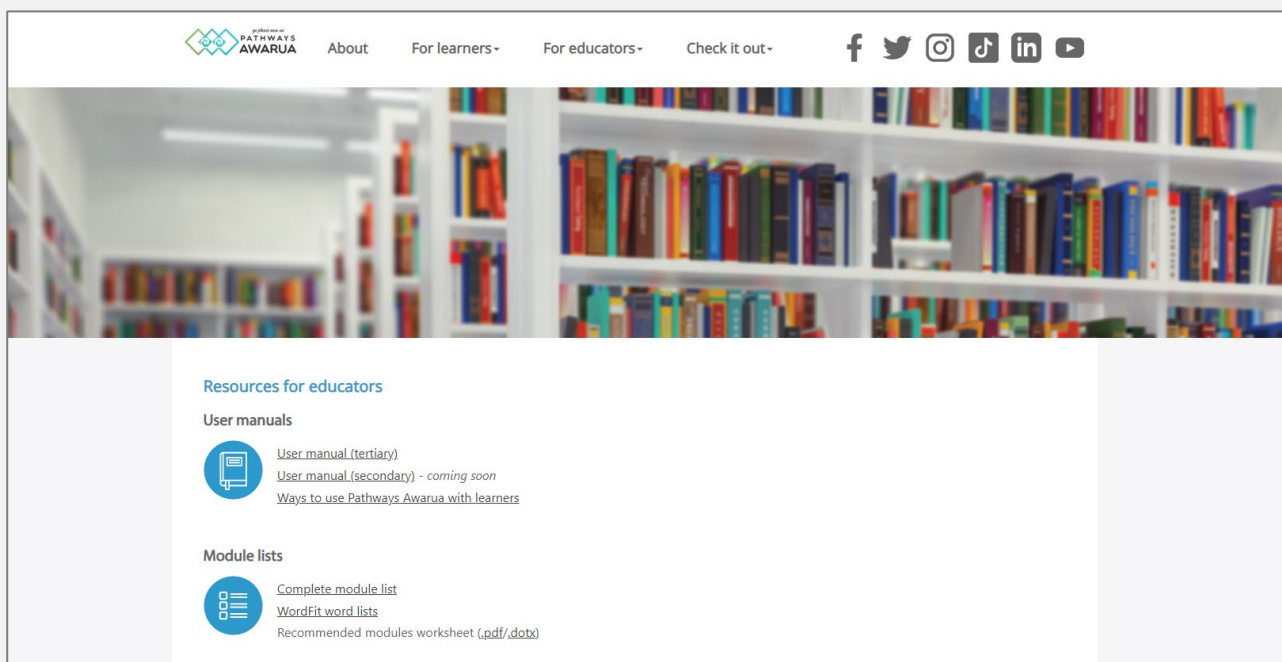
REGISTER

For information on **topics, dates/times** and to **register**, visit www.pathwaysawarua.com/webinars or click [here](#).










Educator Resources (available for download) **NEW**

A range of additional resources for educators is available via this dedicated webpage:

www.pathwaysawarua.com/resources:



Check back regularly for updates and additions.

	Up-to-date version of the user manual
	Complete <i>Pathways Awarua</i> module list
	<i>Pathways Awarua</i> WordFit lists
	Ways to use <i>Pathways Awarua</i> with learners
	Recommended modules worksheet (.pdf/.dotx) – for creating individual learning plans
	Info Sheet: Supporting learners with the L&N co-requisites
	Poster set (A3) – high resolution / low resolution
	<i>Pathways Awarua</i> flyer
	2024 prize draws poster (PDF , JPG)